G. R. S. 58]

Previous references.

File No. 333-15

1915-16

Serial Nos. 1

(SHA)

Later references.

Y&C-11 18 & 18 & 85 -
Ex dep. 164 of 28.
D.O. & 99-35 (1-2)
~~H & A~~ 52-38(19)

GENERAL AND REVENUE SECRETARIAT.

Serial No. 1

Part B for March 1916.

SUBJECT.

Conveyance at Govt cost of a motor cycle by Govt. Amrut Mahal Department.

S.O. 1, H.D. order:-

Issue instructions for regulating the disposal of applications for permission to take conveyances by Rail at Govt. Cost.

W D 1351—GPB—20,000—15-12-15

M. Parthasarathi Iyengar
2-6-1916.

G.R.S. 11] 1915-16

GENERAL AND REVENUE SECRETARIAT.

(SHA

NOTES.

File No. 33 -
15

FILE HEADING.

Conveyance at Govt. Cost of a Motor Cycle by Supt. Ahmed Nagar Dept.

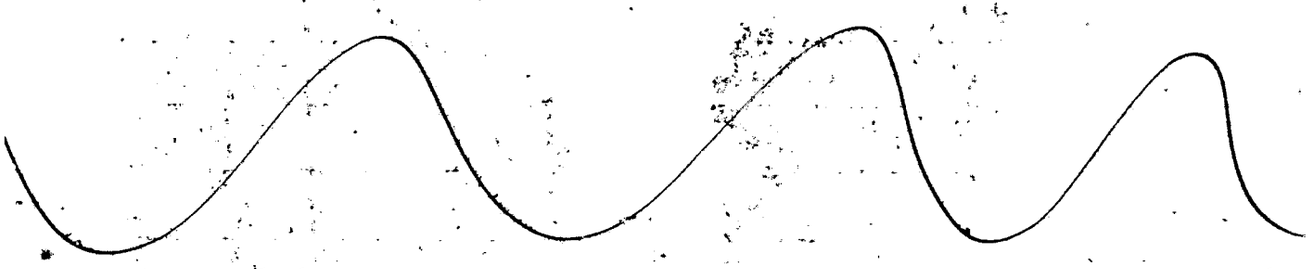
From Mil's Sec'

No. 609 Dated 28-8-13 Received

Diary No. 32	Enclos.	Spare Copies.	Serial No.

Last Nos

BRIEF ABSTRACT OF LETTER.



NOTES AND ORDERS.

P. 7. 0

NOTES—First Sheet.

GPB—35,000—15-6-12

G[illegible]R. S. 12]

General and Revenue Secretariat.

S&A File No. 333 of 1915

Serial No.

1. The accompanying communication is sent by the Military Secretary for information of the Financial Branch, as directed by the Dewan.

2. This is a matter coming under article 539 of the Mysore Service Regulations. The procedure to be adopted in each case is that the permission which is given by a Head of a Department should be communicated to Government in the Department concerned. In this case, the Military Secretary as the Head of a Department, has communicated the matter to the Dewan direct and his approval is obtained and then sent for information to the Financial Department.

3. In practice generally, it is seen that one uniform course is not observed according to note 2 of Art. 539, Mysore Service Regulations. All cases of this nature go to the Administrative Branches concerned and are disposed of in different ways, sometimes consulting the Financial Branch and sometimes not. In cases where sanction as in this instance, is given by a Head of a Department to a Subordinate officer, the Administrative Branch generally files the communication. If it is a case in which permission is sought for by a Head of a Department, the same is given, sometimes in consultation with Branch II and sometimes without.

4. This want of definiteness in the course to be adopted is due to note 2 of Article 539, Mysore

NOTE—Contn. sheet.

*GPB—65,000—17-6-12.

Serial No.

Service Regulation not being quite clear in the matter. This article has undergone many alterations and the present form is arrived at, with the idea that the audit department should not sit in judgment over the sanction given by Government directly or by the Head of a Department when his permission is communicated and is acquiesced in by Government. But the perusal of the entire discussions that took place in this connection from time to time, will shew that His Highness is anxious that sanction in each case under this article should receive proper scrutiny, as this is a concession which is not to be treated as an ordinary Travelling Allowance; but a special concession to be given in special circumstances. This desire of His Highness has however been understood partially and disposed of by the Administrative Branch without one definite procedure and without seeking the co-operation of the Financial Branch in all cases.

5. Under G.O. No. Fl. 8328-33/ dated the 6th May 1907 appointing the Financial Secretary, it is stated that no order in the exercise of the power conferred by the Regulations should issue from any department without consulting the Financial Department. The sanction of the Head of the Department is only provisional and has to be acquiesced in by the Administrative Branch of the Secretariat which in its turn, before it acquiesces in the sanction accorded

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

(R. S. 12]

General and Revenue Secretariat.

SDA File No. 333 of 1913

Serial No.

Fin. 322-13

should consult the Financial Department.

6. It may therefore, I submit, be laid down that no case of sanction under Article 539 should be treated as finally closed whether such sanction is accorded by a Head of a Department or a Branch of the Secretariat unless the Financial Department has been consulted and orders issued are in consonance with its opinion or that of a higher authority.

(Secy) 15-9-13

7. I agree. It amounts to this that all reports received by Administrative Branches of the Secretariat under Note 2 at 539 m.s.R. should be sent to F.D. for scrutiny and that no sanction should be accorded by any Administrative Branch without consulting F.D.

16/9

8. Draft memorandum.

PRW

9. Draft order &c.

PRW 17.9.13 SW 18/9 10. Please prepare papers &c.

18.9.13

11. Tidy draft put up

SW 18/9 12. The draft will be sent to the Secretary to Government &c.

(Secy)

13. SW 19/9

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

R. S. 12]

General and Revenue Secretariat.

S&A File No. 333 of 1913

Serial No.

1 Min 3-2-13

14. Please get a typed draft prepared and submit to Dewan.

Engd 13

15. Sent with a typed draft.

SN
25/9/13

5511
26.9.13.

Dewan)

Engd 25.9.13

16. Approved.

The draft may be shown to the 1st Councillor upon issue.

4.1.14. RC

17. Sent to 1st Councillor.

Engd 9.1.14.

18. This will, I am afraid, again give room for a controversy in each case between the H Deptt & other departments, an inconvenience which was sought to be remedied by the last order. But if the Dewan agrees, I have no special obj[n].

21/1/14

NOTE—Contn. sheet.

GPE—65,000—17-C-12.

General and Revenue Secretariat.

S&A File No. 333 of 1914.

Serial No.

7251

23.1.'14.

Dewan) 23/1

Please bring up at the next meeting of Council after obtaining the further views of the Finl Secretary

2.4.14.

Recd 6/4

Subd 6/4

Secy)

I think that the memorandum is all right & should be acted upon. 7/4

Subs to Secy's letter of even date as above

Circulate 17/4

17/4

15/4/14

17/4

Note for meeting Secy 23/4

21.4.14 Secy 23/4

NOTE—Contn. sheet.

GIP—65,000—17-6-12.

GPB—1,000—19-7-13

Extract from the Proceedings of the 320 th Meeting of the Council of His Highness the Maharaja, held at Bangalore on the 30 th May 1914

1. SUBJECT.- (Clause xiii of the Schedule).

Draft official memorandum laying down the procedure in the disposal of applications from officers for permission to take their conveyances by rail at Government expense.

OPINION OF THE COUNCIL.

The existing practice based on His Highness' order of the 22nd November 1909 may continue but the Comptroller may be requested to suggest suitable instructions for regulating sanctions accorded under Article 539, Note 2.

(Sd) M. Visvesvaraya

Dewan of Mysore

Extract

Puttanarayanas. 1916

Offg. Secretary to Govt.

R. S. 12]

Fl. misc. 322-13

8

General and Revenue Secretariat.

S+A File No. 495 of 1913

Serial No.

32

30 Forwarded with compliments to the Financial Secretary to Government under para 8 of G.O. no. Fl. 8328-33-dated 6th May 1907.

By Order

D. M. Narayan Rao.

Offg. Secretary to Govt

31 I acquiesce in the decision of the Council A/s Fin will please take extracts from the file & prepare draft instructions. The Council decision was arrived at after consulting me and I did not think it necessary to press the point further at this stage as Govt kindly agreed to lay down definite rules for the guidance of all sanctioning authorities in the matter. M 11/6

Fl. misc. 657 Rules for submission of settlement proposals for Government sanction.

15/6/14 2

To Comptroller

No. Fl. 1576 & 9.10.14

Requests that a set of rules for the guidance of Heads of Depts and others may be framed to facilitating sanctions for conveyance by all of the conveyances under Act 539 &c and that the draft thereof submitted to Govt for approval before issue.

P. P. V- [illegible] towards the [illegible] collected [illegible] up to 1920 29/6

SWS

Put up for 28-4-65-13

NOTE—Contn. sheet.

Submitted to Board 14/9/14

GPB—65,000—17-6-12.

General and Revenue Secretariat. | S/. File No. 495 of 1913.

Serial No.	
1651	
484	3rd Fair draft of the Circular prepared by the Asstt Secy is subt. as Hon'ble wanted a circular Approved by this Branch, though in the Council Resn it is stated that the Govt would issue such instructions, a draft of Circulars put up PRW 10.11.14 Hon'ble 11/11/14
	4th Fair draft please PRW 17/11/14
530	5th Fair Draft put up PRW 19.11.14 Hon'ble Hon'ble 20/11/14. 21/11/14 (1st member) Please let me see the old article as it stood prior to last amendment d. 23.12.1909. 24/11/14 A Copy of the 3rd Edn of M.S.R.

NOTE—Contn. sheet.

GPB—60,000—7-11-13

R. S. 12]

60

General and Revenue Secretariat. | S1 A File No. 4-5 of 1913.

Serial No.

Containing the Act is put up. & the page is flagged.

PRV 2.12.14

(1st member) 4/12/14

I have made certain small alterations.

This is virtually re-introducing all the Rules contained in the superseded Note 2 to old Art. 540. Para 4 introduces again all the disputed questions under this head. I think that in the interests of peace and easy appln of Rules, it may be scored out.

Dewan

3773 11-1-15 with one book.

Please bring up informally at a meeting of Council.

C.S. Dewan 21/4 20.4.15

Read on 1/5/15

NOTE—Contn. sheet.

GPB—30,000—15-9-14

. R. S. 12]

General and Revenue Secretariat. | File No. of 191 .

Serial No.

671

Forwarded to the Financial Secretary for perusal. The subject will be included in the Agenda for the meeting on the 24th November 1915.

Dues agt Rao
18/11

I respectfully think that the two following clauses may be added to the fair draft as revised by 1st member. With such addition the draft may be approved for issue.

23/11

5. The daily allowance drawn by an officer under the rules when halting at a station is held to cover all the ordinary daily charges of the officer including the cost of locomotion within the station. Charges for transporting conveyances will not therefore be allowed merely to give an officer facilities of locomotion withi stations at which he may halt but only for urgent journeys from one station to another.

6) When a concession under Article 539 granted by any authority subordinate to Government is against any of the express provisions of the Article, the Comptroller should disallow the charge clearly pointing out to the sanctioning authority the particular provision violated.

23/11

NOTE—Contn. sheet.

GPB—20,000—30-6-15.

12

G. R. S.

Extract from the Proceedings of the 367th Meeting of the Council of His Highness the Maharaja, held at BANGALORE on the 1st December 1915.

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23. SUBJECT. - (Clause xv of the Schedule).

Draft circular issuing instructions for regulating the disposal of applications from officers for permission to take their conveyances by rail at Government cost.

OPINION OF THE COUNCIL.

The draft may be approved after necessary verbal alterations.

Sd. M.Visvesvaraya,
Dewan of Mysore.

"Extract"

D. M. Narasimha Rao 1/12

Secretary to Government,
General Department.

GPB—2,000—5-5-10

7m 1751 14 13

G. R. S. 12]

General and Revenue Secretariat. | File No. of 191 .

Serial No.

Extract from the Proceedings of the Council is put up.

Forwarded with compliments to the ~~Secretary to Government~~ Financial Secretary to Govt. for favour of necessary further action.

By Order,

D. M. Narasimhalu 2/12

Secretary to Government,
General Department.

M/s Fin

Please put in the orthodox official form & resubmit with necessary verbal alterations & the necessary notes.

M

M

A typed copy of draft order and a draft Submission note are put up.

Resd) 21.1.16

Dewan) M 2/2

4176
9-2-16

1086

NOTE—Contn. sheet.

W. D. 135—GPB—200—29-7-15

Submitted to His Highness.

50 Article 539, Mysore Service Regulations, allows Government officers to take conveyances by rail at Government expense on public duty under certain conditions. Considerable difficulty has been felt in the practical application of the Article - the Financial Department and the Comptroller objecting to the permission given in individual cases by Heads of Departments and the Administrative Branches of the Secretariat. It was therefore considered desirable to issue a set of clear instructions explaining the circumstances under which the concession contemplated in this Article may be granted.

draft for approval 51 A draft* order prepared accordingly by the Financial Department and agreed to by the Council is submitted for approval

26/2/16

H. Manjunadayya

Proceedings of the Government ~~of the Malnad~~ of Mysore. Fe dated

No. dated

Order.

Under Article 539, Mysore Service Regulations, the power of allowing officers to take by rail at the cost of Government conveyances required by them for use at the end of a journey is vested in their official superiors. The attention of Government has been drawn to the fact that the conditions under which this concession has been granted in different instances have not always been uniform. As it is necessary that all officers should clearly understand in what circumstances the concession referred to in this article may be properly sanctioned, Government are pleased to lay down the following rules for their guidance and direct that they ~~must~~ be strictly followed in future.

1. The scale of an officer's travelling allowance is fixed so as to cover all items of expenditure incidental to journeys on transfer or on tour. For ordinary journeys on tour or transfer, therefore, an officer is not entitled to charge Railway freight for his conveyances or horses in addition to full travelling allowance under the rules - especially in cases where a sufficiently large amount of road mileage is drawn for journeys

performed by such conveyance.

2. Accordingly for journeys for which an officer earns by road mileage an amount equal to at least twice the outward Railway freight for the conveyance which it is necessary for him to take by rail in the interests of the public service, such charges will not be borne by Government. Ordinarily an officer should so arrange his tour that sufficient road journeys are performed at the end of the Railway journey, so as to make this rule applicable.

3. In exceptional cases where the road mileage earned is less than twice the Railway freight for the conveyance and the interests of public service require the horse or conveyance at one place immediately after its being similarly used in another place, the concession contemplated in Article 539, Mysore Service Regulations, may be sanctioned for the outward journey only. It may be sanctioned for the return journey if that journey also satisfies the condition of urgency stated in the following paragraph.

4. The concession should not be allowed unless it is clearly shewn that public interests would suffer if the conveyance or horse was sent by road

17

in the usual manner and that in spite of reasonable forethought in the arrangement of the tour programme, the necessity for its being required at two places almost simultaneously could not be prevented.

5. The daily allowance under the rules drawn by an officer when halting at a station is held to cover all the ordinary daily charges of the officer including the cost of locomotion within the station. Charges for transporting conveyances will not therefore be allowed merely to give an officer facilities of locomotion within stations at which he may halt but only for urgent journeys from one station to another.

6. When a concession under Article 539, Mysore Service Regulations, granted by an authority subordinate to Government is against any of the express provisions of the Article, the Comptroller should disallow the charge clearly pointing out to the sanctioning authority the particular provision violated.

7. Charges of transporting a conveyance when allowed should be supported by the receipt granted by the Railway authorities.

Financial Secretary.

21.1.16

To The Comptt & other heads of Deptts

STATEMENT OF CASES SUBMITTED FOR THE ORDERS OF HIS HIGHNESS THE MAHARAJA DURING THE TOUR OUTSIDE THE STATE IN.....February.....1916.

Serial No.	Subject	Recommendation of Council, or Member of Government in charge, as the case may be	Dewan's recommendation	Orders of His Highness	Orders regarding submission of files (*vide* foot-note)
141	Draft circular issuing instructions for regulating the disposal of applications from officers for permission to take their conveyances by rail at Government cost.	Opinion of Council. The draft may be approved after necessary verbal alterations. 26/2/16	The draft order agreed to by the Council is submitted for approval. H. Manjunadayya		C

NOTE.—The letter a, b or c may kindly be inserted by the Private Secretary to His Highness in the last column to indicate whether—

File may be submitted at once ... ... a
File may be submitted after His Highness' return ... ... b
File may not be submitted at all c

WD 2105—GPB—300—16-2-16

19

Fr. 1751 mh

Record of Cases submitted for the Orders of His Highness the Maharaja

Subject.

Draft circular issuing instructions for regulating the disposal of applications from officers for permission to take their conveyances by rail at Government cost.

8/10

Order.

~~KRW~~

6/3/16

1370/

7.3.16

B.W.

11/3

R. S. 12]

General and Revenue Secretariat. | S/A File No. 333 of 1915.

Serial No.	
1	To Compr & all Hds of Depts & others. H Cir. No. 4657-1068 dt 17.3.16 Directs that the instructions contd. in this order should be borne in mind in Sanctions & that Compr will disallow charges if they are violated

NOTE—Contn. sheet.

GPB—30,000—15-9-14

2

13/4

G. R. S. 26]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

, *the* 191 .

Date of issue 17-3-16

Signed by W Kerr Hunter Pitt

~~S.D.A~~ Section ~~333~~ S.D.A

File No. 333-15

Serial No. 1

No. H 4657-706

917 March/16

circular instructions

Under Art 539, Mysore the power of allowing Officers to take by rail at the Cost of Govt Conveyances required by them for use at the end of a journey is vested in their Officers Superiors, the attention of Govt has been drawn to the fact that the Conditions under which the concession has been granted in different instances have not always been uniform. As it is necessary that all Officers should clearly understa

8/4/14/3

in what circumstances the Concession referred to in this article may properly be sanctioned, I am pleased to lay down the following rules for their guidance and direct that they may be strictly followed in future:

1. The Scale of an Officers travelling allowance is fixed so as to cover all items of expenditure incidental to journeys on transfer or on tour. For ordinary journeys on tour or transfer therefore an Officer is not entitled to charge Railway freight for his Conveyances or horses, in addition to full travelling allowance under the rules – especially in cases where sufficiently

List of enclosures.

Copied by

Examined by

GPB 20,000—14-2-14

G. R. S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

Large amount of road mileage is drawn for journeys performed by such conveyance.

If an Officer earns by mileage an amount equal to double the railway ~~fare~~ for motor, he should bear the cost himself.

Accordingly for journeys for which an Officer earns by road mileage an amount equal to at least twice the outward Railway ~~fare~~ freight for the Conveyance which it is necessary for him to take by rail in the interests of the public service, such Charges will not be borne by Govt. Ordinarily an Officer should so arrange his tour that sufficient road journeys are performed at the end

GPB—20,000—7-7-14

of the Railway journey so as to make this applicable.

3 In exceptional Cases where the road mileage exceed is less than twice the R.'s ~~fare~~ freight for the Conveyance and the interests of public Service require the horse or Conveyance at one place immediately after ~~attending~~ its being similarly used in another place, the Concession Contemplated in Art 539 M.S.R. may be Sanctioned for the outward journey only. It may be sanctioned for the return journey only if that journey also satisfies the condition of urgency stated in the following paragraph.

The Concession allowed in this Art is intended to be granted in the more or less exceptional Case of an Officer requiring for the discharge of his official duties his horse or Conveyance in one place immediately after having

G. R. S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

had to use it in the interests of the public Service in another place.

4 The Concession should not be allowed unless it is clearly shewn that public interests would suffer if the Conveyance or horse was sent by road in the usual manner and that in spite of reasonable forethought in the arrangement of the tour programme, the necessity for its being required at two places almost simultaneously could not be prevented.

[5 Charges of transporting a Conveyance when allowed should be supported by the receipts granted by the RR authorities.]

last para

GPB—20,000—7-7-14

The daily allowance drawn by an Officer under the rule, when halting at a Station is held to cover all the ordinary daily Charges of the Officer including the Cost of locomotion within the Station. Charges for transporting Conveyance will not therefore be allowed merely to give an Officer facilities of locomotion within Stations at which he may halt but only for urgent journeys from one Station to another.

When a Concession under Art 539 M.S.R., granted by an authority subordinate to Govt is against any of the express provisions of the Art, the Comptr should disallow the Charge clearly pointing

G. R. S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

out to the same authority the particular provision violated.

Sd/

~~This~~ May this order be printed as an SO?

PW 14.3.16

GPB 30/4 HV

To The Comptr
All Heads of Depts
& others.

S. O.

Conveyances by Rail.

No. Fl. 4657-706—S. & A. 333-15-1, dated 17th March 1916.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

Order No. Fl. 4657-706—S. & A. 333-15-1, dated 17th March 1916.

Under Article 339, Mysore Service Regulations, the power of allowing officers to take by rail at the cost of Government conveyances required by them for use at the end of a journey is vested in their official superiors. The attention of Government has been drawn to the fact that the conditions under which this concession has been granted in different instances have not always been uniform. As it is necessary that all officers should clearly understand in what circumstances the concession referred to in this article may be properly sanctioned, Government are pleased to lay down the following rules for their guidance and direct that they may be strictly followed in future:—

1. The scale of an officer's travelling allowance is fixed so as to cover all items of expenditure incidental to journeys on transfer or on tour. For ordinary journeys on tour or transfer, therefore, an officer is not entitled to charge railway freight for his conveyances or horses in addition to full travelling allowance under the rules especially in cases where a sufficiently large amount of road mileage is drawn for journeys performed by such conveyance.

2. Accordingly, for journeys for which an officer earns by road mileage an amount equal to at least twice the outward railway freight for the conveyance which it is necessary for him to take by rail in the interests of the public service, such charges will not be borne by Government. Ordinarily, an officer should so arrange his tour that sufficient road journeys are performed at the end of the railway journey, so as to make this rule applicable.

3. In exceptional cases where the road mileage earned is less than twice the railway freight for the conveyance and the interests of public service require the horse or conveyance at one place immediately after its being similarly used in another place, the concession contemplated in Article 539, Mysore Service Regulations, may be sanctioned for the outward journey only. It may be sanctioned for the return journey, if that journey also satisfies the condition of urgency stated in the following paragraph.

4. The concession should not be allowed, unless it is clearly shown that public interests would suffer if the conveyance or horse was sent by road in the usual manner and that in spite of reasonable forethought in the arrangement of the tour programme, the necessity for its being required at two places almost simultaneously could not be prevented.

5. The daily allowance under the rules drawn by an officer when halting at a station is held to cover all the ordinary daily charges of the officer including the cost of locomotion within the station. Charges for transporting conveyances will not therefore be allowed merely to give an officer facilities of locomotion within stations at which he may halt but only for urgent journeys from one station to another.

6. When a concession under Article 539, Mysore Service Regulations, granted by an authority subordinate to Government is against any of the express provisions of the article, the Comptroller should disallow the charge clearly pointing out to the sanctioning authority the particular provision violated.

7. Charges of transporting a conveyance when allowed should be supported by the receipt granted by the Railway authorities.

J. S. CHAKRAVARTI,
Finl. Secy. to Govt.

To—The Comptroller, Mysore Government.
All Heads of Departments and others.

Exd.—C. R.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. Fl. 4657-706—S. & A. 333-15-1, dated 17th March 1916

Conveyances by Rail.

Issues instructions for regulating the disposal of applications for permission to take — at Government cost.

W D 2426—GPB—11-i-16—400